

MINUTES OF THE REGULAR MEETING OF THE

City Council of the City of Coronado
and the
City of Coronado Acting as the Successor Agency to the Community
Development Agency of the City of Coronado

Held in the Council Chamber at:
1825 Strand Way
Coronado, California 92118

Tuesday, December 17, 2024
4:00 p.m. Regular Meeting

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

1. CALL TO ORDER/ROLL CALL

The Regular Meeting of the City Council was called to order at 4:13 p.m. on Tuesday, December 17, 2024, in the City Council Chamber at City Hall with Mayor Bailey presiding.

A quorum of members was present to conduct a meeting with the following results:

Present: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

Absent: (0) None

Also Present: (3) City Manager/Agency Executive Director Tina Friend
City Attorney/Agency Counsel Johanna N. Canlas
City Clerk/Agency Secretary Kelsea Holian

2. INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Bailey led the Pledge of Allegiance.

3. MINUTES OF CITY COUNCIL/SUCCESSOR AGENCY:

A motion to approve the minutes of the Regular Meeting of November 19, 2024 and December 3, 2024, was made by Councilmember Downey and seconded by Councilmember Tanaka.

The motion carried by the following results:

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

4. CEREMONIAL PRESENTATIONS: None

5. CONSENT CALENDAR

A motion to approve the Consent Calendar was made by Councilmember Donovan and seconded by Councilmember Tanaka.

The motion carried by the following results:

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

5a. APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON THIS AGENDA

Recommendation: Approve the reading by title and waive the reading in full of all ordinances on the agenda.

This item was approved under the Consent Calendar.

5b. REVIEW AND APPROVE THAT THE WARRANTS, AS CERTIFIED BY THE CITY/AGENCY TREASURER, ARE ALL CORRECT, JUST, AND CONFORM TO THE APPROVED BUDGET FOR FISCAL YEAR 2024-25

Recommendation: Approve the warrants as certified by the City/Agency Treasurer. This financial report was approved under the Consent Calendar.

5c. ANNUAL REVIEW OF THE 2025 LOCAL APPOINTMENTS LIST REGARDING UPCOMING VACANCIES ON LOCAL BOARDS, COMMISSIONS, AND COMMITTEES (MADDY ACT)

Recommendation: Review the 2025 Local Appointments List and direct the City Clerk to post the list at City Hall, the Library, and on the City's website in compliance with Government Code Sections 54970-54974 (Maddy Act).

This item was approved under the Consent Calendar.

5d. ACCEPT THE LEAGUE OF WIVES SCULPTURE INSTALLATION PROJECT AND DIRECT THE CITY CLERK TO FILE A NOTICE OF COMPLETION

Recommendation: Accept the League of Wives Sculpture Installation Project and direct the City Clerk to file a Notice of Completion.

This item was approved under the Consent Calendar.

5e. CONSIDERATION OF RESOLUTION NO 2024-76 APPROVING THE FIRST AMENDMENT TO THE LEGAL SERVICES AGREEMENT BETWEEN THE CITY OF CORONADO, SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT AGENCY OF CORONADO AND BURKE, WILLIAMS & SORENSEN LLP

Recommendation:

1. That the City Council of the City of Coronado adopt Resolution No 2024-76 approving the First Amendment to the Legal Services Agreement with Burke, Williams & Sorensen LLP.
2. That the Mayor is authorized to execute the First Amendment with Burke, Williams & Sorensen, LLP.

Resolution 2024-076 was adopted under the Consent Calendar.

5f. CONSIDERATION OF A RESOLUTION APPROVING THE THIRD AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT RELATED TO COMPENSATION

Recommendation: That the City Council consider adoption of the resolution approving the Third Amendment to the City Manager Employment Agreement between Christina J. Friend and the City of Coronado; authorize the Mayor to execute the amendment reflecting a base salary adjustment to \$295,570 and an increase to the annual leave accrual and amend the Personnel Authorization & Compensation Plan (PACP) accordingly.

Resolution 2024-077 was adopted under the Consent Calendar.

5g. AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT WITH TPX COMMUNICATIONS IN AN AMOUNT NOT TO EXCEED \$175,000 TO PROVIDE ENTERPRISE TELEPHONE AND RELATED SERVICES

Recommendation: Authorize the City Manager to execute a contract with TPX Communications (TPX) to provide enterprise telephone services for an initial contract term of three (3) years with two (2) one-year renewals and approve a contract sum of up to \$175,000 for five years.

This item was approved under the Consent Calendar.

5h. AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT WITH CHARTER COMMUNICATIONS IN AN AMOUNT NOT TO EXCEED \$500,000 FOR LEASED FIBER OPTIC NETWORK SERVICES FOR CITY INTERNET AND NETWORKING NEEDS

Recommendation: Authorize the City Manager to execute a contract with Charter Communications Operating, LLC ("Spectrum Enterprise") to provide fiber optic networking, private networking, and Internet services to City buildings for a contract term of five (5) years and approve a contract not to exceed amount of \$500,000 including contingency to account for future usage increases or service expansion.

This item was approved under the Consent Calendar.

5i. SECOND READING AND ADOPTION OF ORDINANCE 2024-12 AMENDING CORONADO MUNICIPAL CODE CHAPTERS 2.30 THROUGH 2.70 REGARDING BOARDS AND COMMISSIONS

Recommendation: Conduct the second reading and adopt Ordinance 2024-12 to amend Coronado Municipal Code Chapters 2.30 through 2.70 to remove inactive advisory bodies and remove duplicative language regarding membership and quorum requirements.

Ordinance 2024-12 was adopted under the Consent Calendar.

5j. APPROVAL OF THE ADMINISTRATIVE BUDGET AND THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) FOR FISCAL YEAR 2025-26 RELATED TO THE SUCCESSOR AGENCY'S CLAIM FOR REDEVELOPMENT PROPERTY TAX TRUST FUNDS

Recommendation: Approve the Administrative Budget and the Recognized Obligation Payment Schedule (ROPS) for July 1, 2025 to June 30, 2026.

This item was approved under the Consent Calendar.

6. COMMUNICATIONS – ORAL:

Lance Rogers provided comments regarding the Amalo Brew Coffee Cart at the Coronado Public Library.

Edwin Seymour provided comments regarding the Amalo Brew Coffee Cart at the Coronado Public Library.

7. CITY MANAGER/EXECUTIVE DIRECTOR:

Tina Friend, City Manager, introduced new Police Chief Paul Connelly and shared 2024 Year in Review video.

8. COUNCIL BUSINESS:

8a. ADOPTION OF A RESOLUTION CERTIFYING THE RESULTS OF THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION

Tina Friend, City Manager, presented the staff report.

A motion to adopt Resolution 2024-073 reciting the Fact of the General Municipal Election Held on November 5, 2024, Declaring the Result, and Such Other Matters as Provided by Law was made by Councilmember Downey and seconded by Councilmember Tanaka.

The motion carried by the following results:

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

9. PRESENTATIONS AND STATEMENTS BY OUTGOING MAYOR AND COUNCILMEMBERS:

- a. Remarks and Presentation from Assemblymember Tasha Boerner

Assemblymember Tasha Boerner offered congratulatory remarks to the incoming and outgoing Council.

William Rodriguez Kennedy, Defense and Veterans Affairs Field Representative for Congressman Scott Peters offered congratulatory remarks to the outgoing Council.

b. Recognition and Appreciation of Outgoing Councilmember Mike Donovan

Mayor Bailey presented the proclamation to Councilmember Donovan along with a Key to the City.

City Manager Friend provided comments and congratulatory remarks to Councilmember Donovan.

c. Statement by Outgoing Councilmember Mike Donovan

Councilmember Donovan offered remarks in reflection of his service on the City Council.

d. Recognition and Appreciation of Outgoing Councilmember Casey Tanaka

Mayor Bailey presented the proclamation to Councilmember Tanaka along with a Key to the City.

City Manager Friend provided comments and congratulatory remarks to Councilmember Tanaka.

e. Statement by Outgoing Councilmember Casey Tanaka

Councilmember Tanaka offered remarks in reflection of his service on the City Council.

f. Recognition and Appreciation of Outgoing Mayor Richard Bailey

Mayor-Elect Duncan presented the proclamation to Mayor Bailey along with a Key to the City.

City Manager Friend provided comments and congratulatory remarks to Mayor Bailey.

g. Statement by Outgoing Mayor Richard Bailey

Mayor Bailey offered remarks in reflection of his service on the City Council.

10. INSTALLATION OF NEW CITY COUNCIL:

a. Swearing in of Mayor-Elect John Duncan

Kelsea Holian, City Clerk, administered the Oath of Office to Mayor Duncan.

b. Statement by Mayor John Duncan

Mayor Duncan thanked everyone for their support and provided comments regarding his coming term as a Mayor.

c. Swearing in of Councilmember-Elect Mark Fleming

Kelsea Holian, City Clerk, administered the Oath of Office to Councilmember Fleming.

d. Statement by Councilmember Mark Fleming

Councilmember Fleming thanked everyone for their support and provided comments regarding his coming term as a Councilmember.

e. Swearing in of Councilmember-Elect Amy Steward

Kelsea Holian, City Clerk, administered the Oath of Office to Councilmember Steward.

f. Statement by Councilmember Amy Steward

Councilmember Steward thanked everyone for their support and provided comments regarding her coming term as a Councilmember.

Mayor Duncan called for a recess at 6:11 p.m.; Council reconvened at 6:29 p.m.

11. CITY COUNCIL:

11a. COUNCIL REPORTS ON INTER-AGENCY COMMITTEE AND BOARD ASSIGNMENTS. (Questions allowed to clarify but no responses, discussion or action. Councilmembers are asked to limit their oral reports to three (3) minutes.)

Mayor Duncan announced that the most recent iteration of the FEMA disaster bill includes \$250 million for the Tijuana sewage issue.

Councilmember Downey reported on her activities related to the National League of Cities.

11b. CONSIDERATION OF OPTIONS TO FILL THE COUNCIL VACANCY

Tina Friend, City Manager, presented the staff report utilizing a PowerPoint.

Councilmember Downey asked what would happen if the vote came to a tie. City Attorney Canlas stated that if the Council is unable to come to a consensus, the City would hold a special election.

John Sinton provided comments regarding preferring an appointment over a special election.

Patricia Flores Charter provided comments regarding preferring an appointment over a special election.

Rebecca King provided comments regarding preferring a special election over an appointment.

Frank King provided comments regarding preferring a special election over an appointment.

Robert Craft provided comments regarding preferring an appointment or creating a defined appointment process over a special election

Rich Brady provided comments regarding appointing an individual at the December 17, 2024 meeting.

Carolyn Rogerson provided comments regarding preferring an appointment over a special election.

Susan Keith provided comments regarding preferring an appointment over a special election.

Mary Hale provided comments regarding appointing an individual at the December 17, 2024 meeting over a special election.

Mila Albertson provided comments regarding preferring a special election over an appointment.

Council discussion ensued regarding the vacant City Council seat, whether to hold a special election or appoint a new member, potential costs, election timelines, and community sentiment, including the possibility of voter fatigue, importance of allowing voters to decide, and the advantage that incumbency might confer on an appointee. Council discussion further ensued regarding the possibility of appointing a candidate through a transparent application process, with the option to revert to a special election if an agreement on the appointment could not be reached.

A motion to fill the Council vacancy by appointment was made by Mayor Duncan and seconded by Councilmember Fleming.

The motion carried by the following results:

Yes: (3) Councilmember Steward; Councilmember Fleming; Mayor Duncan

No: (1) Councilmember Downey

Council discussion ensued regarding the details of an appointment process, including application process and timelines.

A motion to have applicants submit a one-page statement of interest and an optional resume of up to two pages and review applicants at the January 21, 2025 meeting was made by Mayor Duncan and seconded by Councilmember Downey.

The motion carried by the following results:

Yes: (4) Councilmember Downey; Councilmember Steward; Councilmember Fleming; Mayor Duncan

11c. APPOINTMENT OF CITY COUNCIL REPRESENTATIVES TO SERVE ON BOARDS, COMMITTEES, AND OTHER ASSIGNMENTS

Tina Friend, City Manager, presented the staff report.

A motion to nominate Councilmember Carrie Downey to serve as Mayor Pro Tem made by Mayor Duncan and seconded by Councilmember Steward.

The motion carried by the following results.

Yes: (4) Councilmember Downey; Councilmember Steward; Councilmember Fleming; Mayor Duncan

Mayor Duncan explained that the next items being voted on receive stipends and requested that nominees recuse themselves from voting on their nominations. Mayor Duncan made the following nominations:

Councilmember Carrie Downey to serve as the primary and Councilmember Fleming to serve as the alternate on the Metropolitan Transit System Board.

Mayor John Duncan to serve as the primary and Councilmembers Carrie Downey, Mark Fleming, and Amy Steward to serve as alternates 1-3, respectively, on the San Diego Association of Governments (SANDAG) Board and Policy Committees.

Councilmember Amy Steward to serve as the primary and Councilmember Carrie Downey to serve as the alternate on the Metro Commission/Metro Wastewater JPA.

Mayor Duncan recused himself and left the dais.

A motion to nominate Mayor Duncan as the primary on SANDAG was made by Mayor Pro Tem Downey and seconded by Councilmember Steward.

The motion carried by the following results.

Yes: (3) Councilmember Fleming; Councilmember Steward; Mayor Pro Tem Downey

Recused: (1) Mayor Duncan

Mayor Duncan returned to the dais following the announcement of the vote.

Councilmember Downey recused herself and left the dais.

A motion to nominate Councilmember Downey as the primary to the Metropolitan Transit System Board, first alternate member to SANDAG, and as alternate to the Metro Commission/Metro Wastewater JPA was made by Mayor Duncan and seconded by Councilmember Fleming.

The motion carried by the following results.

Yes: (3) Councilmember Fleming; Councilmember Steward;
Mayor Duncan
Recused: (1) Councilmember Downey

Councilmember Downey returned to the dais following the announcement of the vote.

Councilmember Steward recused herself and left the dais.

A motion to nominate Councilmember Steward as the third alternate member to the San Diego Association of Governments (SANDAG) and primary to the Metro Commission/Metro Wastewater JPA was made by Mayor Duncan and seconded by Councilmember Downey.

The motion carried by the following results.

Yes: (3) Councilmember Downey; Councilmember Fleming;
Mayor Duncan
Recused: (1) Councilmember Steward

Councilmember Steward returned to the dais following the announcement of the vote.

Councilmember Fleming recused himself and left the dais.

A motion to nominate Councilmember Fleming as alternate to the Metropolitan Transit System Board and the second alternate member to SANDAG was made by Mayor Duncan and seconded by Councilmember Downey.

The motion carried by the following results.

Yes: (3) Councilmember Downey; Councilmember Steward;
Mayor Duncan
Recused: (1) Councilmember Fleming

Councilmember Fleming returned to the dais following the announcement of the vote.

A motion to nominate Councilmember Duncan as the primary member to the Metro Commission/Metro Wastewater (JPA) was made by Mayor Bailey and seconded by Councilmember Tanaka.

Mayor Duncan provided his recommendations for the remaining Council assignments as follows:

Audit Committee (2)	John Duncan Mark Fleming
Capital Improvements Program Subcommittee (CIP) (2)	John Duncan Carrie Downey
City and CUSD Joint Committee (2)	Carrie Downey Amy Steward
Coronado Financing Authority School Board Representative (P) School Board Representative (A)	(as Council) John Duncan (as Successor Agency) Carrie Downey
Coronado Naval Complexes Coordinating Group (2)	(Chair) Carrie Downey Amy Steward
League of California Cities San Diego Division National League of Cities	(P) Amy Steward (A) Carrie Downey (P) Mark Fleming (A1) Carrie Downey (A2) Amy Steward
LOCC Coastal Cities Working Group	(P) Amy Steward (A) Carrie Downey
SANDAG Shoreline Preservation Working Group	(P) Mark Fleming (A) Carrie Downey
Caltrans Subcommittee	John Duncan Mark Fleming
Cross Border Water Pollution Subcommittee	John Duncan Mark Fleming

A motion to approve the remainder of Council assignments was made by Councilmember Steward and seconded by Councilmember Fleming.

The motion carried by the following results.

Yes: (4) Councilmember Downey; Councilmember Fleming;
Councilmember Steward; Mayor Duncan

12. CITY ATTORNEY: None.

13. COMMUNICATIONS – WRITTEN: None

14. ADJOURNMENT

Mayor Duncan adjourned the Regular Meeting at 8:05 p.m. and invited attendees to a reception in City Hall.

Approved: February 4, 2025

JOHN D. DUNCAN, Mayor of the
City of Coronado

Attest:

KELSEA HOLIAN, City Clerk of the
City of Coronado