



CITY OF CORONADO

CITY COUNCIL STAFF REPORT

December 17, 2024

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SECOND READING AND ADOPTION OF ORDINANCE 2024-12 AMENDING CORONADO MUNICIPAL CODE CHAPTERS 2.30 THROUGH 2.70 REGARDING BOARDS AND COMMISSIONS

RECOMMENDATION:

Conduct the second reading and adopt Ordinance 2024-12 to amend Coronado Municipal Code Chapters 2.30 through 2.70 to remove inactive advisory bodies and remove duplicative language regarding membership and quorum requirements.

BACKGROUND:

Currently, Chapters 2.30 through 2.70 of the Coronado Municipal Code (CMC) outline the structure of the City's boards, commissions, and committees. In their present form, membership and term details are redundantly stated, and Chapter 2.70 includes the Senior Affairs Commission, an inactive advisory body.

At its November 19, 2024, meeting, the City Council directed staff to bring forward revisions to the Coronado Municipal Code (CMC) and related Council policies to reflect changes in the governance and structure of the City's boards, commissions, and committees. These revisions address inactive advisory bodies, align naming conventions, and update policies to ensure consistency, clarity, and efficiency.

On December 3, 2024, the City Council approved the first reading of Ordinance 2024-12, which eliminates inactive advisory bodies and removes redundant language related to membership and quorum requirements.

ANALYSIS:

The proposed ordinance reflects the City Council's directives from the November 19, 2024, meeting to update the CMC for improved clarity, consistency, and efficiency. This ordinance amends Title 2, Chapters 2.30 through 2.70, addressing inactive advisory bodies, removing redundant language related to membership and quorum requirements, and clarifying meeting schedules.

These interim updates prepare the framework for further revisions following comprehensive scope reviews planned for 2025. This action implements the Council's directives and reflect a commitment to ongoing improvements in the governance of advisory bodies.

FISCAL IMPACT:

There is no fiscal impact.

ALTERNATIVE:

The City Council could elect to not adopt the ordinance and provide additional direction.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project under CEQA.

PUBLIC NOTICE:

In lieu of publication of the ordinance in its entirety, the City Clerk will publish a summary of the ordinance a minimum of five days prior to adoption, and again within 15 days after adoption of the ordinance.

ATTACHMENTS:

1. Ordinance 2024-12

Submitted By: Offices of the City Clerk and City Manager / Kelsea Holian and Kelli Maples