

MINUTES OF THE REGULAR MEETING OF THE

**City Council of the City of Coronado
and the
City of Coronado Acting as the Successor Agency to the Community
Development Agency of the City of Coronado**

**Held in the Council Chamber at:
1825 Strand Way
Coronado, California 92118**

**April 1, 2025
3:00 p.m. Closed Session Special Meeting
4:00 p.m. Regular Meeting**

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

1. CALL TO ORDER/ROLL CALL

The Closed Session Special Meeting of the City Council was called to order at 3:00 p.m. on Tuesday, April 1, 2025, in the City Council Chamber at City Hall with Mayor Duncan presiding.

A quorum of members was present to conduct a meeting by the following results:

Present: (5) Councilmember Downey; Councilmember Fleming;
Councilmember Purvis; Councilmember Steward;
Mayor Duncan

Absent: (0) None

Also Present: (3) City Manager/Agency Executive Director Tina Friend
City Attorney/Agency Counsel Johanna N. Canlas
City Clerk/Agency Secretary Kelsea Holian

2. ANNOUNCEMENT OF CLOSED SESSION

Mayor Duncan announced closed session at 3:00 p.m.

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code section 54956.9(d)(2)

a. Three (3) of Potential Case(s)

5. COMMUNICATIONS – ORAL: None.

6. ADJOURN CLOSED SESSION

Mayor Duncan announced that Closed Session recessed at 4:05 p.m. and would resume

after the Regular Meeting.

1. CALL TO ORDER/ROLL CALL

The Regular Meeting of the City Council was called to order at 4:08 p.m. on Tuesday, April 1, 2025, in the City Council Chamber at City Hall with Mayor Duncan presiding.

A quorum of members was present to conduct a meeting with the following results:

Present: (5) Councilmember Downey; Councilmember Fleming;
Councilmember Purvis; Councilmember Steward;
Mayor Duncan

Absent: (0) None

Also Present: (3) City Manager/Agency Executive Director Tina Friend
City Attorney/Agency Counsel Johanna N. Canlas
City Clerk/Agency Secretary Kelsea Holian

2. INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Duncan led the Pledge of Allegiance.

3. MINUTES OF CITY COUNCIL/SUCCESSOR AGENCY: None

4. PRESENTATIONS:

a. Library Week Proclamation

Mayor Duncan read and presented the proclamation for Library Week to Sharon Hall, Library Board of Trustees, and Glen Risollo, Principal Librarian.

5. CONSENT CALENDAR

A motion to approve the Consent Calendar was made by Councilmember Downey and seconded by Councilmember Fleming.

The motion carried by the following results:

Yes: (5) Councilmember Downey; Councilmember Fleming;
Councilmember Purvis; Councilmember Steward;
Mayor Duncan

5a. APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON THIS AGENDA

Recommendation: Approve the reading by title and waive the reading in full of all ordinances on the agenda.

This item was approved under the Consent Calendar.

5b. REVIEW AND APPROVE THAT THE WARRANTS, AS CERTIFIED BY THE CITY/AGENCY TREASURER, ARE ALL CORRECT, JUST, AND CONFORM TO THE APPROVED BUDGET FOR FISCAL YEAR 2024-25

Recommendation: Approve the warrants as certified by the City/Agency Treasurer. This financial report was approved under the Consent Calendar.

5c. FILING OF THE TREASURER'S REPORTS ON INVESTMENTS FOR THE CITY AND THE SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT AGENCY FOR THE CITY OF CORONADO FOR THE QUARTER ENDING DECEMBER 31, 2024

Recommendation: Examine the quarterly Reports on Investments and direct them to be filed

This item was approved under the Consent Calendar.

6. COMMUNICATIONS – ORAL:

Corchelle Worcham, Marketing and Communications Manager for Flagship Cruises & Events, provided comments regarding funding, environmental impact, and timeline for the future electric ferries.

Brad Gerbel provided comments regarding concern for the Coronado Unified School District's litigation against Veolia, operators of the South Bay International Wastewater Treatment Plant.

7. CITY MANAGER/EXECUTIVE DIRECTOR:

Tina Friend, City Manager, announced the Coronado Public Library received the National Ambassador Event distinction from the Library of Congress and would be hosting Mac Barnett at the Winn Room on May 20, 2025.

8. PUBLIC HEARINGS:

8a. INTRODUCTION OF AN ORDINANCE AMENDING PORTIONS OF CORONADO MUNICIPAL CODE CHAPTERS 86.34 AND 86.70 TO IMPLEMENT THE CALIFORNIA COSTAL COMMISSION'S SUGGESTED MODIFICATIONS REQUIRED TO OBTAIN CERTIFICATION OF THE CITY'S LOCAL COASTAL PROGRAM RELATED TO THE SIXTH CYCLE HOUSING ELEMENT UPDATE

Jesse Brown, Principal Planner, presented the staff report utilizing a PowerPoint.

Mayor Duncan opened the public hearing and asked if anyone wished to speak on this item. Having received no requests to speak, Mayor Duncan closed the public hearing.

A motion to introduce Ordinance 2025-03, "An Ordinance of the City Council of the City of Coronado Amending Portions of the Coronado Municipal Code Related to the Sixth Cycle Housing Element Update," was made by Councilmember Downey and seconded by Councilmember Steward.

The motion carried by the following results:

Yes: (5) Councilmember Downey; Councilmember Fleming; Councilmember Purvis; Councilmember Steward; Mayor Duncan

8b. FISCAL YEAR 2025-26 USER FEES

Kelli Maples, Senior Management Analyst, presented the staff report utilizing a PowerPoint.

Councilmember Downey asked for clarification regarding the exclusion of stormwater fees in the Fiscal Year 2025-26 user fees. City Manager Friend clarified the ongoing stormwater fees were separated out because the City is looking to conduct new wastewater and storm drain fee studies.

Mayor Duncan opened the public hearing and asked if anyone wished to speak on this item. Having received no requests to speak, Mayor Duncan closed the public hearing.

Council provided comments regarding the purpose for fee increases and responsible fiscal management.

A motion to adopt Resolution 2025-10 adopting the Fiscal Year 2025-26 schedules of Police, EMS/Ambulance fees, Development User fees, Special Event fees, and Wastewater Capacity fees to be charged by various City departments and repealing previously adopted and/or conflicting fees for such services. was made by Councilmember Downey and seconded by Councilmember Fleming.

The motion carried by the following results:

Yes: (5) Councilmember Downey; Councilmember Fleming; Councilmember Purvis; Councilmember Steward; Mayor Duncan

9. COMMISSION AND COMMITTEE REPORTS: None.

10. CITY COUNCIL:

10a. COUNCIL REPORTS ON INTER-AGENCY COMMITTEE AND BOARD ASSIGNMENTS. (Questions allowed to clarify but no responses, discussion or action. Councilmembers are asked to limit their oral reports to three (3) minutes.)

Councilmember Fleming provided an update relating to his assignments on CalTrans Subcommittee, Ocean Water Quality Subcommittee, and San Diego Association of Governments (SANDAG) and commented on his attendance at the City's Arbor Day event.

Councilmember Purvis commented on her attendance at the City's Arbor Day event and announced the Coronado Flower Show will take place on April 12, 2025.

Councilmember Steward provided an update relating to her assignments on CalCities Costal Leadership Team and SANDAG Shoreline Preservation Group. She commented on her attendance at the City's Arbor Day event.

Councilmember Downey commented on her attendance at the City's Arbor Day event.

Councilmember Duncan provided an update relating to his assignment on Tijuana sewage stakeholder group and his attendance the upcoming trip with San Diego Chamber of Commerce to Washington D.C.

10b. IMPLEMENTATION OF DESIGN REVIEW AND PLANNING COMMISSION CONSOLIDATION

Kelsea Holian, City Clerk, presented the staff report utilizing a PowerPoint.

Johanna Canlas, City Attorney, provided clarification regarding Political Reform Act components that affect membership criteria.

Councilmember Downey asked if current members of the Design Review and Planning Commission expressed interest in joining a consolidated body and list of their qualifications. City Clerk Holian noted that commissioners were notified of the item and that the City's current application does require applicants to clearly identify their qualifications.

Mayor Duncan asked for clarification regarding the appointment of members to a combined commission. City Clerk Holian replied that only the City Council has the authority to appoint an existing or new member to a combined commission and that this item would be returning for any requested appointments.

Rebecca King, Chair of the Design Review Commission, provided comments regarding concerns for the commission's ability to meet quorum, commissioner workload and membership criteria, and clarity of the ordinance adjusting City code.

Councilmember Downey asked for clarification regarding frequency and duration of the Design Review Commission meetings. Mrs. King stated there was approximately one (1) meeting per month lasting up to an hour.

Council discussion ensued regarding commission consolidation, membership criteria, and state regulations concerning alternate membership.

A motion to direct staff to draft an ordinance incorporating the duties of the Design Review Commission into the Planning Commission, specifying that three Planning Commission members should preferably be professionals in planning or design fields (such as architecture, landscaping, interior design, or graphic design) and one member preferably having experience owning or managing commercial property in the City, directing the City to Contact existing members to determine interest in serving on the consolidating body, and expanding the membership of the Planning Commission temporarily up to seven members, transitioning to five through natural attrition, and returning to Council with clarification on Planning Commission alternate options, was made by Mayor Duncan and seconded by Councilmember Downey.

The motion carried by the following results:

Yes: (5) Councilmember Downey; Councilmember Fleming; Councilmember Purvis; Councilmember Steward; Mayor Duncan

11. CITY ATTORNEY: None.

12. COMMUNICATIONS – WRITTEN:

12a. Consideration of a Policy #2 Request Regarding Installation of a Plaque near the League of Wives Memorial Statue

Councilmember Purvis introduced the item and provided background on the request.

A motion to grant the amended Policy #2 Request regarding installation of a plaque near the League of Wives Memorial Statue in Star Park as determined by Council to a future agenda was made by Mayor Duncan and seconded by Councilmember Steward.

The motion carried by the following results.

Yes: (5) Councilmember Downey; Councilmember Fleming
Councilmember Purvis; Councilmember Steward;
Mayor Duncan

13. ADJOURNMENT

Mayor Duncan adjourned the Regular Meeting at 5:51 p.m.

Closed Session adjourned at 6:45 p.m.

Approved: April 15, 2025

JOHN D. DUNCAN, Mayor of the
City of Coronado

Attest:

KELSEA HOLIAN, City Clerk of the
City of Coronado