

MINUTES OF THE REGULAR MEETING OF THE

**City Council of the City of Coronado
and the
City of Coronado Acting as the Successor Agency to the Community
Development Agency of the City of Coronado**

**Held in the Council Chamber at:
1825 Strand Way
Coronado, California 92118**

**Tuesday, December 3, 2024
2:30 p.m. Closed Session Special Meeting
4:00 p.m. Regular Meeting**

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

1. CALL TO ORDER/ROLL CALL

The Closed Session Special Meeting of the City Council was called to order at 2:35 p.m. on Tuesday, December 3, 2024, in the City Council Chamber at City Hall with Mayor Bailey presiding.

A quorum of members was present to conduct a meeting by the following results:

Present: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

Absent: (0) None

Also Present: (3) City Manager/Agency Executive Director Tina Friend
City Attorney/Agency Counsel Johanna N. Canlas
City Clerk/Agency Secretary Kelsea Holian

2. ANNOUNCEMENT OF CLOSED SESSION

Mayor Bailey announced closed session at 2:35 p.m.

3. PUBLIC EMPLOYEE

Pursuant to Government Code section 54957

- a. Annual Performance Review: City Attorney
- b. Annual Performance Review: City Manager

4. COMMUNICATIONS – ORAL: None.

5. ADJOURN CLOSED SESSION

Mayor Bailey announced that Closed Session recessed at 4:02 p.m. with direction provided, and that Closed Session would resume at the conclusion of the Regular Meeting.

Closed Session adjourned at 9:30 p.m.

1. CALL TO ORDER/ROLL CALL

The Regular Meeting of the City Council was called to order at 4:15 p.m. on Tuesday, December 3, 2024, in the City Council Chamber at City Hall with Mayor Bailey presiding.

A quorum of members was present to conduct a meeting with the following results:

Present: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

Absent: (0) None

Also Present: (3) City Manager/Agency Executive Director Tina Friend
City Attorney/Agency Counsel Johanna N. Canlas
City Clerk/Agency Secretary Kelsea Holian

2. INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Bailey led the Pledge of Allegiance.

3. MINUTES OF CITY COUNCIL/SUCCESSOR AGENCY:

a. Approval of the Minutes of the Regular Meeting of November 5, 2024

A motion to approve the minutes of the Regular Meeting of November 5, 2024, was made by Councilmember Tanaka and seconded by Councilmember Downey.

The motion carried by the following results:

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

4. CEREMONIAL PRESENTATIONS: None.

5. CONSENT CALENDAR

Mark Fleming requested item 5g. be removed from the Consent Calendar.

Brad Gerbel provided comments regarding the Annual Comprehensive Financial Report.

A motion to approve the Consent Calendar with the removal of item 5g. and the

addition of items 10b. and 10e was made by Councilmember Tanaka and seconded by Councilmember Downey.

The motion carried by the following results:

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

5a. APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON THIS AGENDA

Recommendation: Approve the reading by title and waive the reading in full of all ordinances on the agenda.

This item was approved under the Consent Calendar.

5b. REVIEW AND APPROVE THAT THE WARRANTS, AS CERTIFIED BY THE CITY/AGENCY TREASURER, ARE ALL CORRECT, JUST, AND CONFORM TO THE APPROVED BUDGET FOR FISCAL YEAR 2024-25

Recommendation: Approve the warrants as certified by the City/Agency Treasurer. This financial report was approved under the Consent Calendar.

5c. RESOLUTION TO EXTEND A LOCAL EMERGENCY DECLARATION DUE TO THE DISCOVERY OF CAULERPA PROLIFERA IN THE CORONADO CAYS

Recommendation: Adopt the Resolution to extend a local emergency declaration due to the discovery of Caulerpa prolifera.

Resolution 2024-68 was adopted under the Consent Calendar.

5d. SECOND READING AND ADOPTION OF ORDINANCE 2024-11 ADJUSTING THE MONTHLY SALARY OF THE MAYOR AND CITY COUNCIL AS AUTHORIZED BY GOVERNMENT CODE SECTIONS 36516, 35516.1 AND 36516.5

Recommendation: Conduct the second reading and adopt Ordinance 2024-11 to adjust the monthly salary paid to the Mayor and Members of the City Council effective after the new term of office from the November 2024 election commences.

Ordinance 2024-11 was adopted under the Consent Calendar.

5e. SECOND READING AND ADOPTION OF ORDINANCE 2024-09 AMENDING CORONADO MUNICIPAL CODE CHAPTER 2.08 REGARDING EXECUTIVE POSITIONS

Recommendation: Conduct the second reading and adopt Ordinance 2024-10 to amend Coronado Municipal Code Chapter 2.08, Sections 2.08.010 through 2.08.180 regarding executive positions.

Ordinance 2024-10 was adopted under the Consent Calendar.

5f. RECEIVE AND FILE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE YEAR ENDING JUNE 30, 2024

Recommendation: Recommendation: Receive and file the City of Coronado Annual Comprehensive Financial Report for the year ending June 30, 2024.

This item was approved under the Consent Calendar.

5g. SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORONADO, CALIFORNIA, AMENDING SECTION 56.02.020 RELATING TO DEFINITIONS OF MOTORIZED MOBILITY DEVICES, AMENDING SECTION 56.08.060 RELATED TO ELECTRIC BICYCLES, AND ADDING SECTIONS 56.18.050 AND 56.18.060 TO THE CORONADO MUNICIPAL CODE RELATED TO MOTORIZED MOBILITY DEVICES AND ADOPTION OF AN ELECTRIC BICYCLE SAFETY PILOT PROGRAM

Mark Fleming provided comments regarding a proposal for the City to work with the school board on a bicycle safety program, including certification and enforcement for students parking bikes at school.

A motion Conduct the second reading and adopt Ordinance No. 2024-09 “An Ordinance of the City Council of the City of Coronado, California, Amending Section 56.02.020 Relating To Definitions of Motorized Mobility Devices, Amending Section 56.08.060 Related to Electric Bicycles, and Adding Sections 56.18.050 and 56.18.060 to the Coronado Municipal Code Related to Motorized Mobility Devices and Adoption of an Electric Bicycle Safety Pilot Program” And charge the 2x2 Committee with the Coronado Union School District with continued pursuit of coordination was made by Mayor Bailey and seconded by Councilmember Tanaka.

The motion carried by the following results.

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

6. COMMUNICATIONS – ORAL:

Linda Charles provided comments regarding the Circuit Shuttle program.

Lori Mendez provided comments regarding single-use plastics.

Amy Steward provided comments regarding a one-month extension of the Island Express Shuttle to secure grants and retain drivers.

Howard Somers provided comments regarding the meeting frequency of the Mobility Commission.

John Bell provided comments regarding tree removals.

Mila Albertson provided comments regarding lighting along Orange Avenue.

7. CITY MANAGER/EXECUTIVE DIRECTOR:

Tina Friend, City Manager, provided updates regarding ongoing efforts to audit and improve City lighting systems, the November 5 General Election certification and its results, the installation ceremony for newly elected officials and discussion on the upcoming Council vacancy at the next Council meeting, and announcements for the ribbon-cutting event for new library study rooms, the upcoming holiday parade, and tree lighting event.

8. PUBLIC HEARINGS:

8a. PUBLIC HEARING: PROVIDE DIRECTION REGARDING AMENDMENTS TO THE CORONADO HISTORIC PRESERVATION PROGRAM, CONSIDER CERTIFICATION OF A PROGRAM ENVIRONMENTAL IMPACT REPORT (PEIR) AND ADOPTION OF ASSOCIATED CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDINGS.

Tricia Olsen, Senior Planner, presented the staff report utilizing a PowerPoint.

Mayor Bailey opened the public hearing and asked if anyone wished to speak on this item. Having no requests to speak, Mayor Bailey closed the public hearing.

Discussion ensued regarding the proposed changes to Coronado's historic designation program, focusing on maintaining the 75-year review threshold and excluding Tier 3 properties from mandatory review. Council members discussed the program's financial sustainability, the potential impact on property owners, and the goal of preserving the City's historic character while managing costs associated with historic reviews. City Attorney Johanna Canlas clarified that the 50-year threshold is a standard for CEQA reviews, but the City's current 75-year threshold and program structure remain unique in the region.

A motion to certify the program environmental impact report and direct staff to come back with implementing ordinances to exclude tier three properties from the historic review process and maintain the 75-year threshold was made by Councilmember Duncan and seconded by Councilmember Downey.

The motion carried by the following results:

Yes:	(4)	Councilmember Donovan; Councilmember Downey; Councilmember Duncan; Mayor Bailey
No:	(1)	Councilmember Tanaka

9. COMMISSION AND COMMITTEE REPORTS: None.

10. CITY COUNCIL:

10a. COUNCIL REPORTS ON INTER-AGENCY COMMITTEE AND BOARD ASSIGNMENTS. (Questions allowed to clarify but no responses, discussion or action. Councilmembers are asked to limit their oral reports to three (3))

minutes.)

None.

10b. CONSIDERATION OF REAPPOINTMENT OF ONE MEMBER TO SERVE A THREE-YEAR TERM AS THE CITIZEN REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE SHARP CORONADO HOSPITAL FOUNDATION

Mike Woiwode was reappointed as the Citizen Representative to the Board of Directors of the Sharp Coronado Hospital Foundation for a three-year term to expire December 31, 2027, under the Consent Calendar.

10c. CONSIDERATION OF APPOINTMENT OF ONE STUDENT REPRESENTATIVE TO SERVE A ONE-YEAR TERM ON THE PARKS AND RECREATION COMMISSION OR AS MAY BE MODIFIED AT A FUTURE CITY COUNCIL MEETING

Sabrina Puig Robles provided comments regarding her qualifications and her interest in being appointed.

Mayor Bailey reviewed the voting methodology that the City Council would use.

The City Clerk called the names and recorded the votes as follows:

Garret Hatcher	1 Vote
Arella Parra	3 Votes
Sabrina Puig Robles	5 Votes
Taylor Tonkin	1 Vote
Ethan Schmidgal	1 Vote
Lilia Spiegall	0 Votes

The City Clerk called the names and recorded the votes for the second round as follows:

Arella Parra	0 Votes
Sabrina Puig Robles	5 Votes

A motion to appoint Sabrina Puig Robles to serve a one-year term or as may be modified at a future City Council meeting as the Student Representative to the Parks and Recreation Commission was made by Mayor Bailey and seconded by Councilmember Tanaka.

The motion carried by the following results.

Yes:	(5)	Councilmember Donovan; Councilmember Downey; Councilmember Duncan; Councilmember Tanaka; Mayor Bailey
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10d. CONSIDERATION OF APPOINTMENT OF ONE NEW MEMBER TO SERVE A THREE-YEAR TERM ON THE HISTORIC RESOURCE COMMISSION

Mayor Bailey reviewed the voting methodology that the City Council would use.

The City Clerk called the names and recorded the votes as follows:

Sally Perley	3 Votes
Evan Piritz	3 Votes
Michael Tontz	4 Votes

The City Clerk called the names and recorded the votes for the second round as follows:

Sally Perley	2 Votes
Evan Piritz	2 Votes
Michael Tontz	1 Vote

The City Clerk called the names and recorded the votes for the third round as follows:

Sally Perley	2 Votes
Evan Piritz	3 Votes

A motion to appoint Evan Piritz to serve a term set to expire December 31, 2027, on the Historic Resource Commission was made by Mayor Bailey and seconded by Councilmember Tanaka.

The motion carried by the following results.

Yes:	(5)	Councilmember Donovan; Councilmember Downey; Councilmember Duncan; Councilmember Tanaka; Mayor Bailey
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10e. CONSIDERATION OF REAPPOINTMENT OF ONE MEMBER TO SERVE A THREE-YEAR TERM ON THE CIVIL SERVICE COMMISSION

Stephen Clark was reappointed to the Civil Service Commission to serve a three-year term to expire December 31, 2027, under the Consent Calendar.

10f. FIRST STREET UNDERGROUNDING PROJECT: RECEIVE A PROJECT UPDATE; AND APPROPRIATE FUNDS IN THE AMOUNT OF \$100,000 TO THE PROJECT BUDGET

Scott Huth, Consultant with Huth and Associates, presented the staff report utilizing a PowerPoint.

Discussion between Councilmember Tanaka and Mr. Huth ensued regarding the Navy's transmission lines proceeding regardless of the City's undergrounding district decision, a target completion and activation date of July 2028, the cost implications of a single trench versus two trenches, a single trench reduce its costs, the next steps if the assessment district vote failed, and that a failed vote would require Council to decide whether to fund or abandon the project.

Councilmember Downey asked the rigidity of the Navy's timeline, particularly in light of delays in their environmental review process. Mr. Huth explained that while the Navy's timeline drives the project, flexibility could be negotiated depending on the Navy's progress and that discussions with SDG&E suggested potential adjustments.

Mayor Bailey asked whether staff sought authority to negotiate a six-month extension to SDG&E's timeline. Mr. Huth confirmed that a shorter timeline would necessitate reallocating City resources or forgoing the joint trench, potentially resulting in higher costs.

Councilmember Donovan asked if the Navy would be prepared within the extended timeline. Mr. Huth replied that the Navy's timeline allows 19 months for cable installation after the City's construction and that their work involves pulling cable under the bay, which is a complex process.

Mark Fleming provided comments regarding the potential impact of project dewatering on the stormwater system during the rainy season.

Discussion ensued regarding the staff recommendation to authorize \$100,000 for continued work on the First Street undergrounding project, including concerns about potential delays and cost-sharing with SDG&E, the need for coordination with the Navy to align schedules and avoid extended disruptions, opportunities to streamline processes by running tasks in parallel, and highlighted the importance of leveraging the Navy's involvement to strengthen negotiations with SDG&E. City Manager Friend acknowledged the challenges posed by external dependencies, such as awaiting SDG&E's final design plans and telecom reviews; and noted the City's commitment to accelerate progress while advocating for a more equitable cost-sharing arrangement, ongoing communication with the Navy, and proposed regular updates to the Council, aiming for a progress report by February.

A motion to appropriate \$100,000 in additional funding, authorize the City Manager to approve/amend agreements with consultants, in a form approved by the City Attorney, and pay fees/deposits with utility providers all within the project budget, and authorize staff to negotiate up to a 6-month extension with SDGE on the timeline was made by Councilmember Tanaka and seconded by Councilmember Donovan.

The motion carried by the following results.

Yes:	(5)	Councilmember Donovan; Councilmember Downey; Councilmember Duncan; Councilmember Tanaka; Mayor Bailey
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Mayor Bailey called for a recess at 6:15 p.m. Council reconvened at 6:25 p.m.

10g. REVIEW OF SINGLE-USE PLASTIC REGULATIONS

Tricia Olsen, Senior Planner, presented the staff report utilizing a PowerPoint.

Eleanor McClellan provided comments regarding the importance of Coronado enacting a timely plastic reduction ordinance to address plastic waste affecting human and marine wildlife health.

Quinn Ruby provided comments regarding the Navy commissary's successful implementation of a single-use bag ban.

Kaylee Lindsay provided comments regarding specific items to include in Coronado's plastic reduction ordinance, such as bans on plastic bags, foam containers, straws, utensils, beverage bottles, and balloons.

Danny Vinegrad provided comments regarding global and local examples of successful plastic reduction policies and how similar measures could benefit Coronado.

Liza Delach provided comments regarding the environmental harm caused by plastic waste, the benefits of reusable alternatives, and the importance of reducing balloon and plastic bottle usage in Coronado.

Abigail Pearson provided comments regarding community support for a plastic reduction ordinance.

Brad Gerbel provided comments regarding the need to clearly define the scope of a plastic reduction ordinance, referencing a marine debris report and suggesting a data-driven approach to prioritize actions.

Janice Jones, Co-Lead with the San Diego chapter of the Surf Rider Foundation, provided comments regarding support for staff developing a plastic reduction ordinance, improvements based on Carlsbad's model and recommendations for strengthening the proposed measures.

Dawn Richards provided comments regarding personal experiences collecting plastic waste in Coronado.

Amy Steward provided comments regarding the prevalence of microplastics found during local cleanups.

Discussion ensued regarding the scope, objectives, and implementation of a single-use plastic reduction ordinance, focusing on aligning with state laws, such as the 2026 statewide plastic bag ban, and evaluating whether Coronado should adopt similar measures earlier. Further discussion ensued regarding implementation timelines, including the feasibility of a six-month grace period, the need for education and outreach to facilitate compliance, provisions for businesses to use remaining stock, and hardship waivers for small businesses with significant existing inventory. Council discussion continued regarding the broader policy objectives of the ordinance, how success would be measured, and whether additional measures or exemptions should be included. Staff provided input on timelines for drafting and adopting the ordinance, the importance of

aligning with existing models and incorporating effective enforcement mechanisms.

A motion to draft an ordinance incorporating a prohibition on distributing polystyrene foam containers in food service and at City facilities and events; a ban on single-use utensils, straws, and stirrers with recyclable or compostable alternatives available only upon request; a ban on the intentional release and the sale or distribution of lighter-than-air balloons; a ban on single-use plastic beverage bottles at City facilities and events, including a prohibition on using City funds for their purchase; a provision allowing customers to bring their own reusable cups to any food establishment; and the inclusion of an implementation period, a hardship waiver, and emergency exemptions as deemed appropriate by staff was made by Councilmember Duncan and seconded by Councilmember Downey.

The motion carried by the following results.

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka

No: (1) Mayor Bailey

10h. INTRODUCTION AND FIRST READING OF AN ORDINANCE AND ADOPTION OF RESOLUTIONS TO AMEND THE CORONADO MUNICIPAL CODE AND REVISE COUNCIL POLICIES RELATING TO BOARDS, COMMISSIONS, AND COMMITTEES

Kelli Maples, Senior Management Analyst, presented the staff report utilizing a PowerPoint.

Mark Fleming provided comments regarding the elimination of the Street Tree Committee.

Discussion ensued regarding the renaming and structure of the Cultural Arts Commission and the Mobility Commission, with considerations including standardizing committee and commission nomenclature, historical purposes of each body, their roles in decision-making, and whether they interact with external entities. Further Council discussion ensued regarding the appropriate size and title for the Cultural Arts Commission, ultimately maintaining its name as a commission while reducing its membership to five members, and that the Mobility Commission should become a committee due to its advisory rather than decision-making role. Additional considerations were made about the consistency of applying standards across different committees and commissions.

A motion to introduce Ordinance 2024-12 was made by Mayor Bailey and seconded by Councilmember Duncan.

The motion carried by the following results.

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

A motion to adopt Resolution 2024-69 revising Council Policy 6 regarding City Council appointments to boards, commissions, and committees and repealing Council Policy 23, reserving Policy 23 for future use was made by Mayor Bailey and seconded by Councilmember Tanaka.

The motion carried by the following results.

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

A motion to adopt Resolution 2024-70R was made by Councilmember Duncan and seconded by Councilmember Downey.

The motion carried by the following results.

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

A motion to adopt Resolution 2024-71 was made by Councilmember Downey and seconded by Councilmember Tanaka.

The motion carried by the following results.

Yes: (5) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Councilmember Tanaka;
Mayor Bailey

A motion to adopt Resolution 2024-72 was made by Mayor Bailey and seconded by Councilmember Duncan.

The motion carried by the following results.

Yes: (4) Councilmember Donovan; Councilmember Downey;
Councilmember Duncan; Mayor Bailey

No: (1) Councilmember Tanaka

Discussion ensued regarding the functions of the Street Tree Committee and consensus was to return with a staff report exploring the ability to conduct the functions of the Street Tree Committee administratively.

11. CITY ATTORNEY: None.

12. COMMUNICATIONS – WRITTEN:

13. ADJOURNMENT

Mayor Bailey adjourned the Regular Meeting at 8:35 p.m.

Closed Session adjourned at 9:30 p.m.

Approved: December 17, 2024

RICHARD BAILEY, Mayor of the
City of Coronado

Attest:

KELSEA HOLIAN, City Clerk of the
City of Coronado