



CITY OF CORONADO

CITY COUNCIL STAFF REPORT

April 15, 2025

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AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ST. VINCENT DE PAUL, INC. FOR ACCESS TO TWO SHORT-TERM EMERGENCY SHELTER BEDS, INCLUSIVE OF MEALS AND SUPPORTIVE SERVICES

RECOMMENDATION:

Authorize the City Manager to execute an agreement with St. Vincent de Paul, Inc., in a form acceptable to the City Attorney, not to exceed \$552,000 for access to two short-term emergency shelter beds, inclusive of meals and supportive services for three years, and provide authority to the City Manager to execute future renewal options for years four and five.

BACKGROUND:

The City has maintained a five-year partnership with St. Vincent de Paul to provide dedicated shelter beds for individuals experiencing homelessness in Coronado. Through this arrangement, the City secures access to two shelter beds in two rooms. The Coronado Police Department, has transported 171 unhoused persons to these beds during the contract period, providing them with temporary housing and support services.

This dedicated bed space has proven crucial, as shelters throughout San Diego County frequently reach capacity, which would otherwise hinder the Police Department's ability to connect homeless individuals with immediate shelter options. The current contract, awarded to St. Vincent de Paul on April 20, 2021, spans three years with an optional one-year extension. This contract was granted following a waiver of the formal competitive process under Coronado Municipal Code (CMC) Chapter 8.04.070(A)(5), as St. Vincent de Paul was the only organization able to submit a satisfactory proposal at that time.

ANALYSIS:

Prior to the 2021 contract award, Police Services conducted outreach to multiple homeless shelters across San Diego County seeking proposals for reserved bed space. St. Vincent de Paul Village emerged as the sole organization capable of accommodating the City's specific requirements for dedicated shelter beds and in close proximity to Coronado, reducing officer travel and time away from the city.

Considering both the continued lack of alternative providers and St. Vincent de Paul's demonstrated history of reliable service delivery to the City, staff recommends that City Council apply CMC Chapter 8.04.070(A)(5) to waive competitive bidding requirements and award a new contract to St. Vincent de Paul.

The proposed contract includes a comprehensive scope of work detailing two short-term emergency shelter beds, accompanying meals, and program services for adults experiencing homelessness. The length of stay for individuals utilizing these services will be determined by the City based on specific needs and circumstances. Beyond the fixed price securing access to the two dedicated beds, the contract includes an additional \$6,000 allocation to fund supplementary beds on an as-needed basis, providing flexibility to address fluctuating demands for homeless services.

FISCAL IMPACT:

The contract with St. Vincent de Paul Village is for three years, starting on May 1, 2025, and ending on April 30, 2028, with two one-year renewal options, each year costing \$102,700.42, with a 3% Consumer Price Index Allowable for years two and three of the contract term and an additional \$6,000 available for additional capacity beds on an as-needed basis. The total agreement including extensions shall not exceed \$552,000. The first two months of this expense, approximately \$17,116.74, will be paid out of the FY 2024-25 Police Services Division (10021101-80030). The remaining amount will be programmed into the Police Services Division (10021101-80030) FY 2025-26 budget.

ALTERNATIVE:

The City Council could elect to direct staff to go through a formal Request for Bids process or not enter into an agreement.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not Applicable.

PUBLIC NOTICE:

No notice required.

ATTACHMENTS:

1. Services Agreement

Submitted By: Police Services Department / Melissa Anderson