

**CITY OF CORONADO****TASK ORDER MODIFICATION #1****Contract No. 23-PS-EN-781****Task Order #25-PSO-069**

DATE: April 1, 2025
PROJECT: Downtown Beautification Phase 1
CONSULTANT: Psomas
SUBJECT: Downtown Beautification Design Phase

TASK ORDER MODIFICATION #1:

This task order modification, hires Psomas, CONSULTANT, to provide design services for Phase 1 of the Downtown Beautification project. The original task order was issued under the City Manager's authority on September 13, 2024, to initiate professional surveying services which were necessary prior to finalizing the project scope and beginning the project's design. Now that the professional survey has been completed and the project scope has been defined, the design phase can begin.

SCOPE OF SERVICES

CONSULTANT shall provide design, engineering, and project management services as hereinafter described for Phase 1 of the Downtown Beautification project which includes the replacement and addition of street furnishings along the Orange Avenue sidewalks on both sides of the street from First Avenue to Rh Dana Place, excluding the 800 block:

- Project Management including contract management, meetings, invoicing, and quality control.
- Preparation of plans, specifications and estimates for:
 - The installation and/or refurbishing of the following street furnishings and landscape elements:
 - remove and replace declining or missing trees as identified by the CITY;
 - refurbish existing tree grates; replace missing
 - install new trash/recycling cans;
 - install new benches;
 - install new/refurbish existing bike racks;
 - painting of existing news racks (refinish).
 - Preparation of a Temporary Erosion Control BMP Plan per CITY guidelines.
- Respond to CITY review comments at 50%, 90% and 100% submittal milestones.

- If required by the CITY or Caltrans, prepare Traffic/Pedestrian Control Plans for the detouring of pedestrians away from the work zones within the sidewalk areas.
- If required, submit encroachment permit application to Caltrans and respond to comments for the proposed improvements within the State right-of-way, including:
 - Standard Encroachment Permit Application
 - Improvement Plans;
 - Water Pollution Control Program (WPCP);
 - Traffic/Pedestrian Control Plans
- Project Consultant and Subconsultant role(s):
 - Project Management, Survey, Traffic and Civil Engineering Services will be provided by CONSULTANT.
 - Landscape Architecture Services will be provided by Schmidt Design Group (SDG).

Task 2. Project Management, Meetings, and Quality Control

- CONSULTANT will provide Project Management Services as follows:
 - Process and administer agreements with the CITY and CONSULTANT'S subconsultants.
 - Prepare monthly invoices and progress reports.
 - Prepare and maintain project schedule.
 - Provide Quality Control reviews prior to each milestone submittal.
- CONSULTANT and the design team will attend as many as four (4) virtual meetings with the CITY to coordinate and receive direction. CONSULTANT will prepare and distribute an agenda 24-hours prior to each meeting and prepare meeting minutes for distribution within one week following.

Task 3. Existing Conditions Base Map and Concept Plan

CONSULTANT and the design team will perform data collection and site investigations to result in an Existing Conditions Base Map and Concept Plans for review and confirmation by the CITY, prior to proceeding with preparation of Construction Documents. Work elements include:

- CONSULTANT will coordinate with the CITY to collect as built drawings for the existing improvements located within the area of work. CONSULTANT shall review the following existing documentation collected from the CITY or franchise utilities within the project limits.
 - Planimetric and Design Surveys (prepared by CONSULTANT under separate task order).
 - Available Record Data including record plans for street improvements and utilities as provided by the CITY.
 - Available public and franchise utility substructure maps.
 - Design Studies within the project area previously commissioned by the CITY.
 - Furniture Specifications and Locations.
- CONSULTANT and the design team shall visit the project site to become familiar with existing conditions and site constraints, photo-document findings, and evaluate additional data needs. During the site visit, locations for furniture to be removed, refurbished, or installed as part of the project will be reviewed and documented for incorporation into the Concept Plan Exhibit deliverable.
- CONSULTANT will incorporate the findings of the record data collection and site visit into the survey information prepared by CONSULTANT under separate task order for use as the Existing Conditions Base Map for the Project.
- CONSULTANT'S subconsultant Schmidt Design Group (SDG) will prepare a Concept Plan Exhibit identifying concept level improvements and locations, based on the information provided

by the CITY, for review and confirmation prior to proceeding with Task 3. The Concept Plan will be developed at 20 scale black and white and identify and locate proposed improvements and amenities.

- Comments provided by the CITY will be incorporated into one (1) revision to the Concept Plan.
- CONSULTANT will contact Caltrans District 11 Encroachment Permit Department to determine needed permits and application materials based on the developed Concept Plan.
- Materiality Board: SDG will create an image board depicting the proposed furnishing updates to accompany the Concept Plan.

Task 4. Final Plans, Specifications and Estimates

Based upon the approved Concept Plan and any further adjustments in the scope or quality of the Project or in the construction budget authorized by CITY, CONSULTANT shall prepare final construction documents including plans, specifications, and cost estimates to install and/or refurbish the street furnishings and landscape elements as noted above. Work elements include but are not limited to:

- Plans will be prepared, using the CITY of Coronado Standard Improvement Plan title block, at a scale of 1"=20'. The following sheets are anticipated:
 - Title Sheet
 - Notes, Legends, Abbreviations
 - Existing Conditions Plan
 - Demolition Plans
 - Landscape Construction Plans and Details
 - Landscape Construction Materials and Finish Schedule
 - Landscape Plans and Details
 - Irrigation Plans and Details
 - Traffic Control Plans
- Specifications will be based on the 2021 Greenbook specifications and CITY boilerplate specifications with modifications, as necessary, for this project.
- An engineer's estimate of probable costs will be provided. CONSULTANT shall advise CITY of any adjustments to previous estimates of probable construction cost indicated by changes in requirements or general market conditions.
- CONSULTANT will prepare a BMP plan for temporary erosion control per CITY guidelines.

CONSULTANT shall assist CITY in connection with CITY's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project. CITY shall bear primary responsibility for approvals from governmental authorities having jurisdiction over the Project. The construction documents will be submitted to the City for plan check at the following milestones. CONSULTANT will prepare a response to comments and incorporate direction into each subsequent submittal:

- 50% - Plans, technical specifications, cost estimate for CITY review
- 90% - Plans, technical specifications, cost estimate for CITY review
- 100% - Plans, technical specifications, cost estimate for approval

Task 5. Caltrans Permitting (optional service, if required)

If determined required as part of Task 2 outreach, CONSULTANT will prepare the Encroachment Permit submittal package and submit to the Caltrans District 11 Encroachment Permit Department. Work elements include:

- Prepare Water Pollution Control Program document per Caltrans template and guidelines.
- Complete Encroachment Permit Application (TR-0100)
- Prepare Certification of Compliance with ADA (TR-0405)
- CONSULTANT will complete, print and assemble the above documents along with the Improvement Plans prepared in Task 4 and letter from the CITY authorizing CONSULTANT as their agent and submit by hand to the Caltrans District Office.
- CONSULTANT will respond to as many as three (3) rounds of comments from Caltrans.

Task 6. Bidding Support

CONSULTANT, following CITY's approval of the Construction Documents and the latest estimate of probable construction cost, shall assist CITY in obtaining bids and assist in awarding and preparing contracts for construction. Services provided by CONSULTANT during this phase to include:

- Assist CITY in responding to Contractor requests for clarification of the Construction Documents.
- Assist CITY in preparation of addenda.
- Assist CITY in review of bids and/or proposals in determination of lowest responsive bidder/proposer.

Task 7. Allowance

CONSULTANT included a \$25,000 allowance which may be used to provide additional project support at the direction of the CITY. Written approval from CITY is needed prior to use of the allowance. Additional efforts beyond what is outlined above will be billed on a time and materials basis per the attached fee schedule.

As a result of this task order modification, the task order price is INCREASED by an amount not to exceed \$210,185 as identified in the chart below. Payments to the CONSULTANT for the DESCRIBED SERVICES for Tasks 2-7 shall be made on a time-and-materials basis. All tasks will be completed per a schedule approved by the CITY. The fees below represent a not to exceed amount of \$210,185. This increase modifies the current task order not to exceed amount of \$56,465.00 to \$266,650.

Task Description	Not to Exceed Cost (T&M)
TASK 1: Surveying Services	\$56,465.00
<i>Original Task Order Total</i>	<i>\$56,465.00</i>
TASK 2: Project Management, Meetings, Quality Control	\$26,985.00
TASK 3: Existing Conditions Base Map and Concept Plan	\$43,900.00
TASK 4: Final Plans, Specifications and Estimates	\$28,570.00
TASK 5: Caltrans Permitting (optional service, if required)	\$28,570.00
TASK 6: Bidding Support	\$8,160.00
TASK 7: Allowance	\$25,000.00
Reimbursables	\$2,500.00
<i>Task Order Modification 1 Total</i>	<i>\$210,185.00</i>
Task Order Grand Total	\$266,650.00

- To view a detailed breakdown of the fee schedule for Tasks 2-7, see Attachment B- Task Order Modification Detailed Fee Schedule

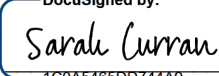
ATTACHMENTS:

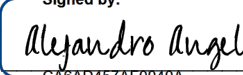
- Attachment A- Project Limits City of Coronado Downtown Beautificaton Phase 1
- Attachment B- Task Order Modification Detailed Fee Schedule
- Attachment C- Original Task Order

SIGNATURES:

CONSULTANT

Psomas

DocuSigned by:
 April 7, 2025
1C0A5485DD744A9
Sarah Curran, PE Date
Vice President

Signed by:
 April 7, 2025
C46AD457AF0040A
Alejandro Angel, PE Date
Corporate Director of Engineering

CITY

City of Coronado

Tina Friend, City Manager Date

Approved for content:

Leon P. Firsht, Director Date

Approved as to form:

Johanna Canlas, City Attorney Date

Attest:

Kelsea Holian, MMC, City Clerk Date

ATTACHMENT A

Attachment 1

**PROJECT LIMITS
CITY OF CORONADO
DOWNTOWN BEAUTIFICATION PHASE 1**



DETAILED FEE SCHEDULE

City of Coronado
Downtown Beautification Phase 1
Coronado Contract Number 23-PS-EN-781
Project Budget

Task Description	Personnel Hours									Labor	Non-Labor (ODC + Subs)	Total
	Principal in Charge (PIC)	Sr. Project Manager	Project Manager	Project Engineer	Sr. CAD Designer/Civil Designer III	Civil Designer II	Civil Designer I	Project Assistant	Total Hours			
Hourly Rates	\$255	\$240	\$200	\$185	\$150	\$140	\$130	\$110				
Task 2: Project Management, Meetings, Quality Control												
1.1 Contracts	1	4						4	9	\$ 1,655		\$ 1,655
1.2 Invoices		12						12	24	\$ 4,200		\$ 4,200
1.3 Schedules		8							8	\$ 1,920		\$ 1,920
1.4 Meetings (4)	4	20		12	4				40	\$ 8,640		\$ 8,640
1.5 Landscape (SDG)									-	\$ -	\$ 4,000	\$ 4,000
1.6 Quality Control Reviews	6	6			24				36	\$ 6,570		\$ 6,570
Subtotal Task 2- Project Management	11	50	-	12	28	-	-	16	117	22,985	4,000	26,985
Task 3: Existing Conditions Base Map and Concept Plan												
2.1 Data Collection (field survey per separate contract)		4		8	24				36	\$ 6,040		\$ 6,040
2.2 Site Visits		8		12	12				32	\$ 5,940		\$ 5,940
2.3 Existing Conditions Base Maps		4		16	60				80	\$ 12,920		\$ 12,920
2.4 Landscape Amenities Concept Plan (SDG)									-	\$ -	\$ 19,000	\$ 19,000
Subtotal Task 3- Existing Conditions Base Map and Concept Plan	-	16	-	36	96	-	-	-	148	24,900	19,000	43,900
Task 4: Final Plans, Specifications and Estimates												
5.1 - Civil Improvements Plans	4	16		20	-				40	\$ 8,560		\$ 8,560
5.2 - Traffic Control Plans		8			40				48	\$ 7,920		\$ 7,920
5.3 - BMP Plan		2		8	24				34	\$ 5,560		\$ 5,560
5.4 - Specifications/Bid Document	2	4		20					26	\$ 5,170		\$ 5,170
5.5 - Opinion of Probable Construction Cost		4		40					44	\$ 8,360		\$ 8,360
5.6 - Landscape (SDG)									-	\$ -	\$ 39,500	\$ 39,500
Subtotal Task 4- Final PS&E	6	34	-	88	64	-	-	-	192	35,570	39,500	75,070
Task 5: Caltrans Permitting												
4.1 WPCP		8		8	40				56	\$ 9,400		\$ 9,400
4.2 Application		1		4					5	\$ 980		\$ 980
4.3 Cert of Compliance		1		2					3	\$ 610		\$ 610
4.4 Assemble and submit application		1		4	2				7	\$ 1,280		\$ 1,280
4.5 Respond to three rounds of comments		4		24	16				44	\$ 7,800	\$ 8,500	\$ 16,300
Subtotal Task 5- Caltrans Permitting	-	15	-	42	58	-	-	-	115	20,070	8,500	28,570
Task 6: Bidding Support												
6.1 RFIs		2		8		8			18	\$ 3,080		\$ 3,080
6.2 Bid addenda (1 max.)		2		8		8			18	\$ 3,080		\$ 3,080
6.3 Landscape (SDG)									-	\$ -	\$ 2,000	\$ 2,000
Subtotal Task 6 - Bidding Support	-	4	-	16	-	16	-	-	36	6,160	2,000	8,160
Task 999 - Reimbursables												
Reimbursables										\$ -	\$ 2,500	\$ 2,500
Subtotal Task 999 - Reimbursables	-		-			-	-	-	-	\$ -	\$ 2,500	\$ 2,500
Total	17	119	-	194	246	16	-	16	608	109,685	75,500	185,185

ORIGINAL TASK ORDER



CITY OF CORONADO

TASK ORDER: 25-PSO-069

Contract No. 23-PS-EN-781

Pursuant to that certain Agreement for Professional Services dated January 24, 2023 (“AGREEMENT”) between the City of Coronado (“CITY”) and Psomas (“CONSULTANT”), this Task Order hires CONSULTANT to provide the PROFESSIONAL SERVICES as described herein and on the terms and conditions set forth in the AGREEMENT.

25-PSO-069-A	SCOPE OF SERVICES
25-PSO-069-B	PAYMENT FOR SERVICES
25-PSO-069-C	SCHEDULE OF SERVICES
25-PSO-069-D	LISTING OF SUBCONSULTANTS

CONSULTANT
Psomas

CITY
City of Coronado


DocuSigned by:

1CDA5A85D70744A9
Sarah Curran, PE
Vice President

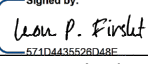
September 3, 2024
Date

Signed by:

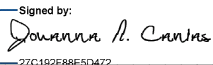
144EGFFA4F784DA
Tina Friend, City Manager
September 12, 2024
Date

Signed by:

CABAD457AED040A
Alejandro Angel, PE
Corporate Director of Engineering

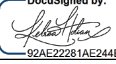
September 3, 2024
Date

Signed by:

571D443552B048E
Leon P. Firsht, Director
September 3, 2024
Date

Contract approved as to form:

Signed by:

27C192E88E50472
Johanna Canlas, City Attorney
September 12, 2024
Date

Attest:

DocuSigned by:

92AE22281AE244E
Kelsea Holian, MMC
September 13, 2024
Date
City Clerk

CITY OF CORONADO**TASK ORDER: 25-PSO-069-A****SCOPE OF SERVICES****Contract No. 23-PS-EN-781**

BACKGROUND: The City wishes to implement a downtown beautification project along Orange Avenue in two phases. Phase 1 consists of the replacement and addition of street furnishings along the Orange Avenue sidewalk from the 100 Block to Rh Dana Place, excluding the 800 block. Phase 2 consists of a more intensive rehabilitation of the 800 block, including replacement and addition of street furnishings, replacement of sidewalk and installation of historic light poles, electrical and irrigation.

A. SCOPE OF SERVICES: This Task Order hires CONSULTANT to provide professional surveying services to support the preparation of construction documents under separate task order. Individual sub-tasks shall be billed against this work order. CONSULTANT'S Scope of Work will consist of:

Task 1. Surveying Services**A. Phase 1 Planimetric Survey**

CONSULTANT shall prepare orthorectified planimetry for the project. Specific items of service are as follows:

1. Prepare a MAP situated on NAD83 state plane coordinate system at a scale of 1" = 40' over the site shown on attached Exhibit "A-1" delivered in both hardcopy (scaled PDF plot) and AutoCAD format, including all xrefs and point files.
2. HORIZONTAL LOCATION, size and description of buildings, driveways, walks, curbs, walls, fences, signs, poles, trees over 6" in diameter, and other permanent surface visible features.
3. UTILITIES will be depicted as visible at surface.
4. Limits of work are assumed to lie between face of curb and face of adjacent structures at edge of the right of way.

B. Phase 2 Design Survey

CONSULTANT shall prepare a Design Survey for the project. Specific Items of service are as follows:

1. Prepare a SURVEY MAP situated on NAD83 state plan coordinate system at a scale of 1" = 10' over the sites shown on attached Exhibit "A-2" delivered in both

hardcopy (scaled PDF plot) and AutoCAD format including all xrefs and point files. Survey to be performed in field by GPS and total-station methods.

2. CENTER LINE and RIGHT OF WAY lines established from record instruments and field-surveyed information. It should be noted that additional easements for rights of way may be disclosed by a title search with support of a title company, though this service is not included in this task order. Should apparent encroachments appear during course of survey, it is advised that the City acquire title reports for impacted parcels at that time.
3. HORIZONTAL LOCATION, size and description of buildings, driveways, walks, curbs, walls, fences, gates, signs, poles, trees over 6" in diameter (DBH), and other permanent surface visible features.
4. TOPOGRAPHY situated on presiding municipal datum as established by city benchmarks at a 1-foot contour interval, and spot elevations on a grid pattern in level areas.
5. ELEVATIONS on driveways , finished floor inside doorways along frontage, utility pads, walks, curbs, gutters, and walls, including at back of walk, top of curb, flow line, edge of gutter and centerline every 25' along abutting streets, should said streets fall within the limits as depicted on attached Exhibit "A".
6. UTILITIES will be mapped by surface evidence only. Field-measured invert elevations on sanitary sewer and storm drain manholes are included.
7. 3 surveys to provide sidewalk design tie-in data will be provided at the locations depicted on attached Exhibit "A-3". Elevations and locations of all improvements within the limits depicted herein will be provided and drafted at a scale of 1" = 10' situated on State Plane NAD83 coordinates, presiding municipal vertical datum. Inverts of gravity utility fixtures will not be measured.

EXCLUSIONS

- Construction Staking
- Utility Locating
- Boundary Survey and Easement Analysis

CITY OF CORONADO**TASK ORDER: 25-PSO-069-B****PAYMENT FOR SERVICES****Contract No. 23-PS-EN-781**

A. PAYMENT FOR SERVICES: This Task Order shall be on a time and materials basis and fees shall not exceed \$56,465.00 in total. Payments to the CONSULTANT for the DESCRIBED SERVICES under this Task Order shall be made in the form of monthly payments due for each sub-task on a time and materials basis based on the actual and reasonable time spent by CONSULTANT in performing the sub-task and the CONSULTANT's hourly rates as set forth in ATTACHMENT C to the AGREEMENT, and the reimbursable expenses set forth in ATTACHMENT C to the AGREEMENT. All invoices submitted by the CONSULTANT shall show an hourly reconciliation of time spent on each sub-task and will be billed against this Task Order. The original invoice shall be provided for any subcontracted services. Normal processing time for payments is four (4) weeks.

B. COST ESTIMATE

Task	Not to Exceed Cost
Task 1. Surveying Services	
A. Phase 1 Planimetric Survey	\$22,505
B. Phase 2 Design Survey	\$33,960
TOTAL	\$56,465

- Subconsultant's Proposed Fee is included in Attachment A – Subconsultant's Detailed Proposal.

B. BILLING RATE SCHEDULE

Categories/classifications	Hourly rates	Est. Hours	Total
2 Person Crew	\$360	58	\$20,880
Principal In Charge	\$290	3.5	\$1,015
Sr Project Manager	\$210	8	\$1,680
Project Surveyor	\$170	20	\$3,400
Surveyor	\$150	125	\$18,750
Drafting Technician	\$130	62	\$8,060
Project Administrator	\$120	4	\$480
ODC – Nearmap Stereophoto Set			\$200
Sr Project Manager	\$250	8	\$2,000
ESTIMATED TOTALS		56	\$56,465

CITY OF CORONADO**TASK ORDER: 25-PSO-069-C****SCHEDULE OF SERVICES****Contract No. 23-PS-EN-781**

CONSULTANT agrees to diligently pursue the DESCRIBED SERVICES in this Task Order. The schedule as described in the sub-task authorization letters contractually obligates the CONSULTANT to perform all services to meet the time duration for sub-task shown unless otherwise approved by CITY.

For this Task Order, CONSULTANT shall deliver final documents to the CITY by December 31, 2024.

Contract No. 23-PS-EN-781

Exhibit 1 Survey Parameters / Location Maps

