

ATTACHMENT ACITY OF CORONADOTASK ORDER: 23-MBI-002**Contract No. 23-PS-EN-780**

Pursuant to that certain Agreement for Professional Services dated March 2nd, 2023 ("AGREEMENT") between the City of Coronado ("CITY") and Michael Baker International ("CONSULTANT") this Task Order hires CONSULTANT to provide the PROFESSIONAL SERVICES as described herein and on the terms and conditions set forth in the AGREEMENT.

23-MBI-002-A	SCOPE OF SERVICES
23-MBI-002-B	PAYMENT FOR SERVICES
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23-MBI-002-D	LIST OF SUBCONSULTANTS

CONSULTANT

Michael Baker International, Inc.

CITY

City of Coronado

 Tim Thiele, PE
 Vice President

 Tina Friend, City Manager Date

Date: _____

 Leon Firsht, Director Date

 Authorized Signatory 2 Date

Contract approval as to form:

 Johanna Canlas, City Attorney Date

Attest:

 Kelsea Holian, MMC Date
 Deputy City Clerk

CITY OF CORONADO

TASK ORDER 23-MBI-002-A

SCOPE OF WORK

Contract No. 23-PS-EN-780

CONSULTANT shall provide design and engineering services as hereinafter described for the following improvements for the underground utility conversion on Adella Avenue and Ynez Place: Remove all poles and overhead wiring along a portion of Adella Avenue between Orange Avenue and Ynez Place and the portion of Ynez Place between Adella Avenue and Glorietta Boulevard, construct concrete trench for dry utility conduits, and replace items been damaged (pavement, sidewalk, driveway...etc) during construction.

Work will include the following:

SCOPE OF SERVICES

1. Topographic Survey

- CONSULTANT shall obtain field survey shots required to design the underground trench. Field survey will include road pavement and sidewalks on Adella Avenue and Ynez Place. Above ground facilities such as existing poles, guy wires, sewer manholes, monuments to establish right-of-way and meter boxes will be located.

2. Utility Coordination and Research

- CONSULTANT shall coordinate research existing utilities, plot existing lines based on as-built locations and coordinate with utility companies.

3. Utility Potholing

- CONSULTANT shall prepare a pothole report. Tasks include preparing an exhibit with all the pothole locations being identified, obtain necessary permits, coordinating with the pothole contractor. A total of eleven (11) potholes are assumed in this scope.

4. Project Management and Schedule

- CONSULTANT shall general project management for approximately eight months and provide and regularly update a schedule for the design process. Consultant shall assist the private service lateral (four properties) conversion/undergrounding tasks. Any additional efforts will be provided as additional services as defined herein.

5. Meetings and Coordination

- CONSULTANT will meet with the client (City of Coronado) as needed for a total of 3 meetings may be needed with different departments, other stake holders, and the public. Meetings may occur in person or via virtual. Meeting agendas and meeting minutes will be prepared as appropriate.

6. Above Ground Facility Visual Simulation

- CONSULTANT shall prepare the visual simulation to present the potential above ground facilities within the project site after the underground conversion.

7. 60% Improvement Plans

- CONSULTANT shall prepare the 60% plans to be reviewed by the City of Coronado. The Civil Plan sheets estimated for this task include following sheets:
 - a. Title Sheet (1)
 - b. General Notes (1)
 - c. Construction Detail (2)
 - Trench typical section, two driveway details, and cross gutter details.
 - d. Plan and Profile. 1"=20' Scale (2)
 - e. Lighting Plan. 1"=40' Scale (4)
 - Note, panelboard/conduit schedule, lighting plan, street light details.

8. 90% Improvement Plans

- CONSULTANT shall prepare the 90% plans to be reviewed by the City of Coronado. A response to comments shall be provided upon receiving comments from the previous submittal.

9. Final Improvement Plans

- CONSULTANT shall prepare the Final plans to be reviewed by the City of Coronado. A response to comments shall be provided upon receiving comments from the previous submittal.

10. Construction Cost Estimate

- CONSULTANT shall provide a construction cost estimate at 60%, 90% and final submittals.

11. Special Provisions

- CONSULTANT shall prepare Technical Specifications at 90% and Final submittals. The project specifications for scoped design items that need to be modified will be in Greenbook format, as needed. The general provision sections and contract front end documents are assumed to be assembled by the City.

12. Bid Support

- CONSULTANT shall provide bidding support to the City. In the bidding phase, tasks include providing general interpretation of the bid documents, assisting in preparing minor addendums, and checking the bids if requested by the City.

13. Construction Support

- CONSULTANT shall provide general interpretation of the bid documents by responding to RFI's, attending meetings, and reviewing submittals. An assumed budget has been provided. If additional budget is needed, the consultant shall contact the City.

14. Allowance

- CONSULTANT has included a \$15,000 allowance to be used at the City's direction. Written approval from the City is needed prior to use of the allowance.

15. Right-of-Way Mapping

- CONSULTANT shall prepare the Right-of-way map (CADD and PDF) per City's direction. Assumed the Topographic Survey is done.

16. As-Builts

- CONSULTANT shall provide the as-built plans to the City. Assumed the contractors will provide the redline drawings.

EXCLUSIONS TO SCOPE OF SERVICES

Although the following tasks are not included in this scope of work, Consultant is available to provide consulting services relating to any of the following items if determined to be necessary:

- Construction Administration
- Field Inspection
- Traffic Control
- Erosion Control Plan
- Demolition Plan
- Landscape/Irrigation Design
- Hydrology & Hydraulic Report and Drainage Improvements
- SWQMP or Other Water Quality Features
- Environmental Studies
- Retaining Wall Design
- Easement Acquisition

TASK ORDER 23-MBI-002-B
FEE SCHEDULE

Contract No. 23-PS-EN-780

A. PAYMENT FOR SERVICES: This Task Order shall be on a lump sum basis and fees shall not exceed \$156,550.00 in total. Payments to the CONSULTANT for the DESCRIBED SERVICES under this Task Order shall be made in the form of monthly payments due for each task on a percent complete basis based on the reasonable time spent by CONSULTANT in performing the task and the reimbursable expenses set forth in the ATTACHEMENT C to the AGREEMENT.

1. Cost Estimate

Task	Not to Exceed Cost
1. Topographic Survey	\$ 11,630.00
2. Utility Coordination and Research	\$ 13,800.00
3. Utility Potholing	\$ 40,790.00
4. Project Management and Schedule	\$ 5,400.00
5. Meetings and Coordination	\$ 4,920.00
6. Above Ground Facility Exhibit Preparation	\$ 3,050.00
7. 60% Improvement Plans	\$ 18,000.00
8. 90% Improvement Plans	\$ 8,260.00
9. Final Improvement Plans	\$ 3,050.00
10. Construction Cost Estimate (60%, 90%, Final)	\$ 2,720.00
11. Special Provision (90%, Final)	\$ 10,050.00
12. Bid Support	\$ 2,100.00
13. Construction Support	\$ 5,880.00
14. Allowance	\$ 15,000.00
15. Right-of-Way Mapping	\$ 8,910.00
16. As-Builts	\$ 2,040.00
Reimbursable Allowance	\$ 950.00
TOTAL	\$ 156,550.00

TASK ORDER: 23-MBI-002-C

SCHEDULE

Contract No. 23-PS-EN-780

Task 1 – Topographic Survey: Complete within twenty (20) calendar days of CONSULTANT's receipt of fully executed Task Order agreement between CLIENT and CONSULTANT.

Task 2 – Utility coordination and Research: Complete within twenty (20) calendar days of CONSULTANT's receipt of fully executed Task Order agreement between CLIENT and CONSULTANT.

Task 3 – Utility Potholing: Complete within twenty (20) calendar days of CONSULTANT's completion of Task 2.

Task 4 – Project Management and Schedule: Complete within one hundred and fifteen (130) calendar days of CONSULTANT's receipt of CITY comments for the Draft Condition Assessment Report.

Task 5 – Meetings and Coordination: Complete within one hundred and fifteen (130) calendar days of CONSULTANT's receipt of CITY comments for the Draft Condition Assessment Report.

Task 6 – Above Ground Facility Exhibit Preparation: Complete within ten (10) calendar days of CONSULTANT's completion of Task 2.

Task 7 – 60% Improvement Plans: Complete within forty (40) calendar days of CONSULTANT's completion of Task 3.

Task 8 – 90% Improvement Plans: Complete within thirty (30) calendar days of CONSULTANT's completion of Task 7.

Task 9 – Final Improvement Plans: Complete within twenty (20) calendar days of CONSULTANT's completion of Task 8.

Task 10 – Construction Cost Estimate (60%, 90%, Final): Same as Task 7, Task 8, and Task 9.

Task 11 – Special Provision (90%, Final): Same as Task 8 and Task 9.

Task 12 – Bid Support: During bidding phase.

Task 13 – Construction Support: During construction period.

Task 14 – Allowance: Per City's direction.

TASK ORDER: 23-MBI-002-D

LIST OF SUBCONSULTANTS

Contract No. 23-PS-EN-780

The Dry Utility Group
Joel Radovan
(619) 921-9659

AirX Utility Surveyors
Andy Law
785 E. Mission Rd. Ste 100.
San Marcos, CA 92069
(760) 480-2347