



CITY OF CORONADO

CITY COUNCIL STAFF REPORT

April 4, 2023

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REQUEST FOR APPROPRIATION OF FUNDS AND AWARD A TASK ORDER IN THE AMOUNT OF \$156,550 FOR ENGINEERING SERVICES TO MICHAEL BAKER INTERNATIONAL, INC. FOR THE ADELLA AND YNEZ UNDERGROUNDING PROJECT

RECOMMENDATION:

Transfer \$150,000 from the CDA Loan Fund and appropriate to the Capital Improvement Fund for Adella and Ynez Undergrounding project for the preparation of additional plans and documents, and related requirements necessary to bid the project for construction. Award a Task Order in the amount of \$156,550 to Michael Baker International, Inc. for the preparation of plans, specifications, and associated tasks. Authorize the City Manager to execute: Change Orders, Amendments, or Extensions as needed to bid the undergrounding project up to the project-appropriated remaining balance of \$42,014.

BACKGROUND:

On September 4, 2018, the City Council reviewed and accepted the Undergrounding Master Plan and directed staff to conduct community meetings to inform the public. The Master Plan identified approximately 28 miles of existing overhead utilities located within the streets rights-of-way, along alleys, and within easement areas.

On March 14, 2019, and April 7, 2019, community meetings were held and were attended by approximately 30 individuals.

On June 18, 2019, the City Council approved the Utility Undergrounding Master Plan Implementation Plan. The Implementation Plan included a summary of priority area rankings and results, with First/Second Streets ranked first, followed by Margarita/Bay Circle, Pomona, and Silver Strand.

On November 5, 2019, the City Council directed staff to coordinate with Coronado Beach Resort and other owners along the southwest end of Adella/Ynez. The area was not included in the Implementation Plan but is a high-impact, mixed-use area of the City, where the remaining overhead lines form a utility cul-de-sac.

On April 20, 2021, the City Council approved the Adella and Ynez Undergrounding conversion district (see Attachment 1) comprising over 40 assessor parcels and the Coronado Beach Resort.

On June 21, 2022, the City Council approved the City's Capital Improvement Program reaffirming its commitment to four undergrounding projects: Adella and Ynez, Silver Strand, First Street, and Pomona Avenue.

On October 4, 2022, the City Council appropriated \$100,000 from Fund 160-CDA Loan Fund for the Adella and Ynez Undergrounding project for the preparation of additional plans and documents, and related requirements necessary to bid the project for construction.

On December 20, 2022, after staff solicited a Request for Qualifications for Civil Engineering Services, the City Council authorized the City Manager to execute professional services agreements with Michael Baker International, Inc. and Psomas for civil engineering services for a three-year term and provided authority to the City Manager to execute future renewal options for years four and five.

ANALYSIS:

As part of the October 4, 2022, City Council request for an appropriation of funds for the Adella/Ynez Undergrounding project, the following update was provided:

Adella and Ynez Underground Conversion District:

- This conversion district was adopted by City Council on April 20, 2021.
- SDG&E has completed the 90% plans for the removal of overhead services and construction of underground conduits and facilities.
- With receipt of the SDGE plans, City staff and consultant have been coordinating with Communication Providers (AT&T, Charter) to obtain fee estimates for design plans and any requirements for agreements.
- Goal is to have bid documents ready for advertisement Summer of 2023.

Since then, the following has been completed:

- Recorded a project Notice of Exemption as part of the environmental review (CEQA).
- Acquired draft design plans from Charter.
- Acquired draft design plans from AT&T.
- Acquired draft agreement from AT&T.
- Awarded professional service agreements to two firms for Civil Engineering Services.

Should City Council approve the additional appropriation and task order with MBI, the following tasks are anticipated prior to beginning construction with some of these being coordinated concurrently:

- Update residents on project status, create Project Coronado project webpage.
- Coordinate field meetings with SDGE, Charter, and AT&T to finalize designs.
- Coordinate with residents who still require private property undergrounding and/or have reimbursement agreements with the City.
- Submit draft construction schedule to SDGE so they can begin a 10-12 week bid process for the cabling portion of the project.
- Review draft agreements (Joint Trench Offers) required between City/SDGE/Charter/AT&T and obtain City Council approval.
- Finalize plans, specifications, cost estimate, and construction schedule.
- Obtain City Council approval to advertise project.
- Obtain City Council approval to reimburse SDGE for cabling portion of project.
- Advertise project, receive bids, then obtain City Council approval for funding and award of construction contract.

Based on the above tasks, the soonest staff anticipates the project could be ready for advertisement is Summer/Fall of 2023. There are several tasks that are dependent on each other and/or outside of staff's control that could impact the schedule.

FISCAL IMPACT:

Transfer \$150,000 from CDA Loan Fund and appropriate to Capital Improvement Fund account 40070000-97630-18015 for the Adella and Ynez Undergrounding project.

The project has expended \$51,436 with \$48,564 remaining. With the additional appropriation and award, \$42,014 would remain available for the project. The remaining funds are expected to be used for project management support.

ALTERNATIVE:

The City Council could choose not to fund the project or continue to use General Funds.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Approving the Task Order is not a project under CEQA.

PUBLIC NOTICE:

No notice required.

ATTACHMENTS:

1. Adella Avenue/Ynez Place Underground Conversion District Map
2. Michael Baker International, Inc. Proposal

Submitted By: Public Services and Engineering Department / Leon Firsht